

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA )  
COUNTY OF )  
PRINT THE NAME OF THE COUNTY WHERE YOU ARE FILING THESE PAPERS ) SS: IN THE )  
CASE NO. \_\_\_\_\_  
PRINT THE NAME OF THE COUNTY WHERE YOU ARE FILING THESE PAPERS ) SUPERIOR/CIRCUIT COURT

IN RE THE MARRIAGE OF:

PRINT YOUR CURRENT FULL NAME.  
YOU ARE THE PETITIONER

Petitioner,

V.

PRINT YOUR SPOUSE'S FULL NAME.  
HE/SHE IS THE RESPONDENT

Respondent.

### APPEARANCE BY SELF-REPRESENTED PERSON IN CIVIL CASE

**This Appearance Form must be filed on behalf of every party in a civil case.**

1. My Name is: \_\_\_\_\_ PRINT YOUR FULL NAME \_\_\_\_\_ and I am

Initiating (filing)   X  ;

Responding (answering or defending) \_\_\_\_\_; or

Intervening \_\_\_\_\_;

in this case and am representing myself.

2. Contact information for receiving legal service of documents and case information is required by Court Rules: *(NOTE: If you are the Initiating party and this case, or a related case, involves a protection from abuse order, a workplace violence restraining order, or a no-contact order, you must provide an address for the purpose of legal service of documents but that address should not be one that exposes the whereabouts of a petitioner)*

Address: PRINT YOUR FULL ADDRESS \_\_\_\_\_

Email Address: PRINT YOUR EMAIL ADDRESS \_\_\_\_\_

Phone: PRINT YOUR PHONE NUMBER \_\_\_\_\_

FAX: PRINT YOUR FAX NUMBER \_\_\_\_\_

OR, if in the related case, you have used the Attorney General Confidential address, you may check the box below:

IF YOU USE A  
CONFIDENTIAL  
ADDRESS  
THROUGH THE  
OFFICE OF THE  
ATTORNEY  
GENERAL,  
CHECK HERE

☐ \_\_\_\_\_ Attorney General confidential address (contact the Attorney General at 1-800-321-1907 or e-mail address is **confidential@atg.state.in.us**).

3. This is a   LEAVE BLANK   case type as defined in administrative Rule 8(B)(3).  
*(Clerk will supply this information.)*

4. I will accept service by FAX at the following number \_\_\_\_\_

IF YOU HAVE A FAX NUMBER WHERE YOU WANT  
TO RECEIVE COURT PAPERS, PRINT IT HERE

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

5. This case is a domestic relations matter, involves reciprocal enforcement of support, paternity, delinquency, Child in Need of Services (CHINS), guardianship, or any other proceedings in which support may be an issue, and social security numbers of all family members are supplied on a separately attached document (Form TCM-TR3.1-4) filed as confidential information on light green paper.

  X   Yes        No

6. There are related cases: Yes        No        *(If yes, please indicate below.)* } IF THERE ARE OTHER COURT CASES INVOLVING YOURSELF, YOUR SPOUSE, AND/OR YOUR CHILD(REN). CHECK "YES"; OTHERWISE, CHECK "NO"

Caption and case number of related cases:

IF YOU CHECKED "NO" FOR #6, SKIP. IF YOU CHECKED "YES" FOR #6, PRINT THE CAPTION AND CASE NUMBER FOR EACH RELATED CASE  
Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

7. Additional information required by local rule:

IF NECESSARY, PRINT ADDITIONAL INFORMATION REQUIRED BY YOUR COUNTY'S LOCAL RULES

SIGN YOUR NAME  
Self-Represented Party

# INSTRUCTIONS

DIVORCE WITH CHILDREN AND WITHOUT  
AN AGREEMENT ON ALL ISSUES

## NOT FOR PUBLIC ACCESS IN ACCORDANCE WITH ADMINISTRATIVE RULE 9

**ATTENTION CLERK: FOR SELF REPRESENTED LITIGANTS, TREAT THIS FORM AS IF IT IS PRINTED ON LIGHT GREEN PAPER**

**ATTORNEYS MUST SUBMIT THIS FORM ON LIGHT GREEN PAPER. SEE BOTTOM OF PAGE FOR TEXT OF TRIAL RULE 5 (G) (2)**

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT THE  
COURT PAPERS YOU HAVE FROM THIS CASE AND COPY THE  
INFORMATION HERE AS IT APPEARS ON THOSE COURT PAPERS.

\_\_\_\_\_  
Respondent.

### CIVIL APPEARANCE FORM

**Item 5** (Social Security numbers of all family members in cases involving support):

PRINT THE NAME AND SOCIAL SECURITY NUMBER OF  
EACH MINOR CHILD YOU HAVE WITH THE OTHER PARTY  
WITH WHOM YOU ARE PAYING CHILD SUPPORT

Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____

**Item 8** (Social Security number of person who is subject to involuntary commitment):

Name: \_\_\_\_\_ SS # \_\_\_\_\_

When only a portion of a document contains information excluded from public access pursuant to Administrative Rule 9(G)(1), said information shall be omitted [or redacted] from the filed document and set forth on a separate accompanying document on **light green paper** conspicuously marked "Not For Public Access" and clearly designating [or identifying] the caption and number of the case and the document and location within the document to which the redacted material pertains.

**NOT FOR PUBLIC ACCESS**

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
THE APPEARANCE YOU JUST FILLED OUT AND PRINT THE  
INFORMATION HERE AS IT APPEARS ON THE APPEARANCE

### VERIFIED PETITION FOR DISSOLUTION OF MARRIAGE AND REQUEST FOR PROVISIONAL ORDERS

The Petitioner, \_\_\_\_\_ PRINT YOUR FULL NAME \_\_\_\_\_, now states:

1. Petitioner and Respondent were married on PRINT THE DAY, MONTH AND YEAR THAT YOU WERE MARRIED and separated on PRINT THE MONTH AND YEAR THAT YOU SEPARATED.
2. PRINT THE NAME OF THE PERSON (EITHER YOU OR YOUR SPOUSE) WHO HAS LIVED IN THE COUNTY FOR THE LAST THREE MONTHS. has been a continuous resident of PRINT THE NAME OF THE COUNTY WHERE YOU ARE FILING THESE PAPERS County for the last 3 months.
3. PRINT THE NAME OF THE PERSON (EITHER YOU OR YOUR SPOUSE) WHO HAS LIVED IN THE STATE OF INDIANA FOR THE LAST SIX MONTHS. has been a continuous resident of the State of Indiana for the last 6 months.
4. There are PRINT THE NUMBER OF MINOR CHILDREN THAT YOU AND THE OTHER PARTY HAVE TOGETHER children of the marriage; namely:

#### Name

#### Date of birth

PRINT THE NAME AND DATE OF BIRTH OF EACH CHILD YOU HAVE WITH YOUR SPOUSE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. That PRINT THE NAME OF THE PARENT YOU WANT TO HAVE CUSTODY OF THE CHILDREN is fit and proper person to have custody of the minor children.

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

### 6. Debts and property:

IF THERE ARE NO DEBTS OR PROPERTY TO DIVIDE, CHECK THE FIRST BOX. IF THERE IS PROPERTY THAT YOUR SPOUSE HAS THAT YOU WANT OR DEBTS THAT YOU OWE THAT YOU THINK YOUR SPOUSE SHOULD PAY, CHECK THE SECOND BOX AND LIST THE ITEMS.

- ☐ There are no debts / personal property to divide.  
☐ Petitioner wishes the Court to divide the following debts / personal property:

a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_  
d. \_\_\_\_\_

7. PRINT THE NAME OF THE WIFE IF SHE IS NOT PREGNANT \_\_\_\_\_ is not pregnant.

8. Neither party is a member of the military.

9. This marriage has suffered an irretrievable breakdown and should be dissolved.

### 10. Change of name:

IF YOU ARE THE HUSBAND, YOU MUST LEAVE THIS BLANK. IF YOU ARE THE WIFE, CHECK THE APPROPRIATE BOX

- ☐ Wife would like her former name of \_\_\_\_\_ restored to her.  
☐ Wife does not want to change her name.

I request that this Court issue its order dissolving the marriage of the parties, and for all other just and proper relief and until this matter is finalized, I request the following provisional orders:

- PROVISIONAL ORDERS ARE TEMPORARY ORDERS THAT WILL BE IN EFFECT WHILE YOU ARE WAITING FOR YOUR FINAL HEARING.
- IF YOU DO NOT NEED PROVISIONAL ORDERS, CHECK THE FIRST BOX AND DO NOT FILE THE NOTICE OF PROVISIONAL HEARING OR THE TEMPORARY ORDER WITH THE COURT.
- YOU SHOULD CONTACT AN ATTORNEY OR
- ☐ Temporary custody of the minor child(ren);  
☐ Temporary child support for minor child(ren);  
☐ Temporary parenting time (visitation) for the non-custodial parent;  
☐ Temporary possession of the marital residence;  
☐ Temporary division of debts;  
☐ Temporary division of property;  
☐ Spousal maintenance;  
☐ Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;  
☐ Restraining the parties from transferring, encumbering, concealing, or in any way disposing of any of the property of the part;  
☐ Other: \_\_\_\_\_

CONSULT A LEGAL DICTIONARY IF YOU DO NOT UNDERSTAND THESE TERMS. A SEPARATE CASE IS REQUIRED FOR A PROTECTIVE ORDER INVOLVING DOMESTIC VIOLENCE, AND YOU MUST FILE IT AS A SEPARATE CASE. IF YOU ARE SEEKING A PROTECTIVE ORDER, YOU MAY OBTAIN A FORM FROM THE CLERK OF THE COURT OR OBTAIN IT FROM THE INDIANA JUDICIAL CENTER'S WEBSITE AT <http://www.in.gov/judiciary/forms/po.html>.

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

I affirm under the penalties of perjury that the foregoing representations are true.

SIGN YOUR NAME \_\_\_\_\_  
Signature

PRINT YOUR FULL NAME \_\_\_\_\_  
PRINT YOUR STREET ADDRESS \_\_\_\_\_  
PRINT YOUR CITY, STATE AND ZIP CODE \_\_\_\_\_

### CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this Petition by first class mail to the opposing attorney, or the opposing party if the opposing party is not represented by an attorney, on PRINT THE DATE YOU WILL FILE THE FORMS

SIGN YOUR NAME \_\_\_\_\_  
Signature

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
THE APPEARANCE YOU JUST FILLED OUT AND PRINT THE  
INFORMATION HERE AS IT APPEARS ON THE APPEARANCE

V.

DO NOT FILE THIS FORM IF YOU DO NOT NEED PROVISIONAL ORDERS

\_\_\_\_\_  
Respondent.

### NOTICE OF PROVISIONAL HEARING

A Verified Petition for Dissolution of Marriage and Request for Provisional Orders has been filed in this Court. The Court now sets this matter for a Provisional Hearing on \_\_\_\_\_ at \_\_\_\_\_ A.M./P.M. The Parties may present evidence on their behalf. Failure to appear may result in matters being decided in your absence.

So ordered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

Distribution:

PRINT YOUR FULL NAME \_\_\_\_\_

PRINT YOUR STREET ADDRESS \_\_\_\_\_

PRINT YOUR CITY, STATE AND ZIP CODE \_\_\_\_\_

PRINT YOUR SPOUSE'S FULL NAME \_\_\_\_\_

PRINT YOUR SPOUSE'S STREET ADDRESS \_\_\_\_\_

PRINT YOUR SPOUSE'S CITY, STATE AND ZIP CODE \_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
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INFORMATION HERE AS IT APPEARS ON THE APPEARANCE

DO NOT FILE THIS FORM IF YOU DO NOT NEED PROVISIONAL ORDERS

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### TEMPORARY ORDER

Petitioner appears/does not appear, and Respondent appears/does not appear for provisional hearing on \_\_\_\_\_, 20\_\_\_\_. The court having been duly advised in this matter, now finds the following

- \_\_\_\_\_ Petitioner/Respondent is awarded temporary custody of the minor child(ren);
- \_\_\_\_\_ Petitioner/Respondent shall pay temporary child support for the minor child(ren) in the amount of \$\_\_\_\_\_ per week, payable through the \_\_\_\_\_ County Clerk, or by income withholding order if available from the employer, beginning on \_\_\_\_\_, 20\_\_\_\_.
- \_\_\_\_\_ Petitioner/Respondent shall be responsible for the first \$\_\_\_\_\_ of uninsured medical expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for \_\_\_\_\_% and Respondent for \_\_\_\_\_% of uninsured medical expenses for the minor child(ren).
- \_\_\_\_\_ Petitioner/Respondent shall have temporary parenting time (visitation) with the minor child(ren) as the parties agree or according to the Indiana Parenting Time (Visitation) guidelines;
- \_\_\_\_\_ Petitioner/respondent shall have temporary possession of the marital residence;
- \_\_\_\_\_ Petitioner/Respondent shall temporarily maintain medical, dental, and optical insurance as available through employment for the following persons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

\_\_\_\_\_ There shall be a temporary division of debts, as follows:

- a. Petitioner shall be solely responsible for the following debts:

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- b. Respondent shall be solely responsible for the following debts:

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\_\_\_\_\_ There shall be a temporary division of property, as follows:

- a. Petitioner shall have sole possession of the following items of property:

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- b. Respondent shall have sole possession of the following items of property:

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\_\_\_\_\_ There shall be a temporary division of motor vehicles, as follows:

- a. Petitioner shall have temporary possession of the following vehicles:

\_\_\_\_\_  
*(Vehicle #1, Make, Model, and Year)*

\_\_\_\_\_  
*(Vehicle #2, Make, Model and Year)*

- b. Respondent shall have temporary possession of the following vehicles:

\_\_\_\_\_  
*(Vehicle #1, Make, Model, and Year)*

\_\_\_\_\_  
*(Vehicle #2, Make, Model and Year)*

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

\_\_\_\_\_ There shall be a temporary restraining order in effect during these proceedings:

\_\_\_\_\_ Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;

\_\_\_\_\_ Restraining the parties from transferring, encumbering, or concealing, or in any way disposing of any of the property of the parties;

\_\_\_\_\_ Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ALL OF WHICH IS SO ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

Distribution:

PRINT YOUR FULL NAME \_\_\_\_\_  
PRINT YOUR STREET ADDRESS \_\_\_\_\_  
PRINT YOUR CITY, STATE AND ZIP CODE \_\_\_\_\_

PRINT YOUR SPOUSE'S FULL NAME \_\_\_\_\_  
PRINT YOUR SPOUSE'S STREET ADDRESS \_\_\_\_\_  
PRINT YOUR SPOUSE'S CITY, STATE AND ZIP CODE \_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
THE APPEARANCE YOU JUST FILLED OUT AND PRINT THE  
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### MOTION FOR FINAL HEARING

The Petitioner now states that sixty (60) days have passed since the filing of the Verified Petition for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available hearing date allowing fifteen (15) minutes for the hearing. [If you need more than 15 minutes, please advise the Court when you file this Motion.]

SIGN YOUR NAME \_\_\_\_\_

Signature

PRINT YOUR FULL NAME \_\_\_\_\_

PRINT YOUR STREET ADDRESS \_\_\_\_\_

PRINT YOUR CITY, STATE AND ZIP CODE \_\_\_\_\_

### CERTIFICATE OF SERVICE

I certify that I have served a copy of the foregoing on the Respondent by first class mail on

PRINT THE DATE YOU WILL FILE THE FORMS .

SIGN YOUR NAME \_\_\_\_\_

Signature

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
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### NOTICE OF FINAL HEARING

The Petitioner has filed a Motion For a Final Hearing which the Court has considered and now grants.

**IT IS THEREFORE ORDERED** that the final hearing for this matter shall be held on the \_\_\_\_\_ da  
of \_\_\_\_\_, \_\_\_\_\_ at the hour of \_\_\_\_\_ o'clock \_\_\_\_ .M. [The Court allows 15 minutes for the  
hearing.] [The Court allows \_\_\_\_\_ for the hearing.]

So ordered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Judge

Distribution:

PRINT YOUR FULL NAME \_\_\_\_\_

PRINT YOUR STREET ADDRESS \_\_\_\_\_

PRINT YOUR CITY, STATE AND ZIP CODE \_\_\_\_\_

PRINT YOUR SPOUSE'S FULL NAME \_\_\_\_\_

PRINT YOUR SPOUSE'S STREET ADDRESS \_\_\_\_\_

PRINT YOUR SPOUSE'S CITY, STATE AND ZIP CODE \_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
THE APPEARANCE YOU JUST FILLED OUT AND PRINT THE  
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### DECREE OF DISSOLUTION OF MARRIAGE

The Court having reviewed the Verified Petition for Dissolution of Marriage and having held a final hearing in this matter, now finds the following:

1. The parties were married on PRINT THE DAY, MONTH AND YEAR THAT YOU WERE MARRIED and separated on PRINT THE MONTH AND YEAR THAT YOU SEPARATED.

2. PRINT THE NAME OF THE PERSON (EITHER YOU OR YOUR SPOUSE) WHO HAS LIVED IN THE COUNTY FOR THE LAST THREE MONTHS. has been a continuous resident of

PRINT THE NAME OF THE COUNTY WHERE YOU ARE FILING THESE PAPERS County for the last three months, and the State of Indiana for the last six months prior to the filing of the Verified Petition for Dissolution of Marriage.

3. PRINT THE NAME OF THE WIFE IF SHE IS NOT PREGNANT is not pregnant.

4. Neither party is a member of the military.

5. There were PRINT THE NUMBER OF CHILDREN THAT YOU AND YOUR SPOUSE HAVE TOGETHER children born of this marriage; namely;

#### Name

#### Date of birth

PRINT THE NAME AND DATE OF BIRTH OF EACH CHILD YOU HAVE WITH YOUR SPOUSE

_____	_____
_____	_____
_____	_____

THE JUDGE WILL FILL OUT THE REMAINDER OF THIS FORM AFTER  
THE FINAL HEARING HAS BEEN HELD

6. The parties agree and state that it is in the best interest of the child(ren) that:

☐ Petitioner shall have sole physical and legal custody of the child(ren).

☐ Respondent shall have sole physical and legal custody of the child(ren).

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

- ☐ Petitioner shall have sole physical custody and the parties shall have joint legal custody of the child(ren)
- ☐ Respondent shall have sole physical custody and the parties shall have joint legal custody of the child(ren).
- ☐ Other: *(please describe in detail)*

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7. Parenting Time (Visitation) with the minor child(ren) shall be as follows:

- ☐ Petitioner shall have reasonable parenting time (visitation) with the minor child(ren) as the parties agree or according to the Indiana Parenting Time (visitation) guidelines.
- ☐ Respondent shall have reasonable parenting time (visitation) with the minor child(ren) as the parties agree or according to the Indiana Parenting Time (visitation) guidelines.
- ☐ Other: We have agreed to a different parenting time (visitation) that does **NOT** follow the Indiana Parenting Time (Visitation) Guidelines. *(please describe in detail)*

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8. \_\_\_\_\_ will pay child support in the amount of \$\_\_\_\_\_ per week, as shown by the attached child support worksheet, through the County Clerk's office, or by income withholding order if available from the employer, beginning on the first Friday following the date of the decree. Said date is \_\_\_\_\_. The custodial parent, \_\_\_\_\_, will be responsible for the first \$\_\_\_\_\_ of uninsured medical expenses for the minor child(ren). Thereafter, Father shall be responsible for \_\_\_\_\_% of uninsured medical expenses, and Mother shall be responsible for \_\_\_\_\_% of uninsured medical expenses for the minor child(ren).

\_\_\_\_\_ will be responsible to pay the Administrative Fee that the Clerk charges annually.

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

9. The parties have agreed on the following provisions for health insurance maintenance:

\_\_\_\_\_ shall maintain medical, dental, and optical insurance as available through employment for the minor children:

\_\_\_\_\_

10. The parties have agreed on the following arrangement for claiming the tax credits, exemptions, and deductions for the minor child(ren):

- ☐ Petitioner shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Respondent shall sign all necessary documents that will entitle Petitioner to do so.
- ☐ Respondent shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Petitioner shall sign all necessary documents that will entitle Respondent to do so.
- ☐ Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years; Petitioner shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every even/odd year thereafter; Respondent shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every even/odd year thereafter.

11. The parties have agreed on the following debt division:

- ☐ The parties already have divided their debts.
- ☐ Petitioner will be solely responsible for and shall hold Respondent harmless from, the following debts:

*Name of Creditor*

*Amount of Debt*

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

- ☐ Respondent will be solely responsible for, and shall hold Petitioner harmless from the following debts:

*Name of Creditor*

*Amount of Debt*

_____	\$ _____
_____	\$ _____
_____	\$ _____

12. The parties have agreed on the following vehicle division:

- ☐ There are no vehicles to divide.
- ☐ Petitioner will have sole possession of the following vehicles, and Respondent shall execute all documents necessary to transfer title of said vehicles within thirty (30) days of the date of this Order:

\_\_\_\_\_  
*Vehicle #1, Make, Model, and Year*

\_\_\_\_\_  
*Vehicle #2, Make, Model, and Year*

- ☐ Respondent will have sole possession of the following vehicles, and Petitioner shall execute all documents necessary to transfer title of said vehicles within thirty (30) days of the date of this Order:

\_\_\_\_\_  
*Vehicle #1, Make, Model, and Year*

\_\_\_\_\_  
*Vehicle #2, Make, Model, and Year*

13. The parties have agreed on the following property division:

- ☐ The parties already have divided all items of property.
- ☐ Petitioner will have sole possession of the following items of property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

☐ Respondent will have sole possession of the following items of property:

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14. The marriage has suffered an irretrievable breakdown and should be dissolved.

15. Change of names:

☐ Wife would like her maiden name or previous married name of

\_\_\_\_\_ restored to her.

☐ Wife does not want to change her name.

**IT IS THEREFORE ORDERED** by the Court that the parties' marriage is hereby dissolved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

Distribution:

PRINT YOUR FULL NAME \_\_\_\_\_

PRINT YOUR STREET ADDRESS \_\_\_\_\_

PRINT YOUR CITY, STATE AND ZIP CODE \_\_\_\_\_

PRINT YOUR SPOUSE'S FULL NAME \_\_\_\_\_

PRINT YOUR SPOUSE'S STREET ADDRESS \_\_\_\_\_

PRINT YOUR SPOUSE'S CITY, STATE AND ZIP CODE \_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT  
THE APPEARANCE YOU JUST FILLED OUT AND PRINT THE  
INFORMATION HERE AS IT APPEARS ON THE APPEARANCE

### SUMMONS

[For Dissolution of Marriage Cases Only]

The State of Indiana to Respondent: PRINT YOUR SPOUSE'S FULL NAME  
PRINT YOUR SPOUSE'S STREET ADDRESS  
PRINT YOUR SPOUSE'S CITY, STATE AND ZIP CODE

You have been sued by your spouse for dissolution of your marriage. The case is pending in the Court named above.

In order to participate in the proceedings, you must enter a written appearance in person or by your attorney. In the event you do not enter a written appearance within sixty (60) days of the date hereof, your marriage can be dissolved by Decree of the Court by default. In the event a Decree is entered by default, it may contain a judgment against you and provisions regarding the custody of your child/children, support for your child/children, parenting time (visitation) with your child/children, distribution of assets, and payment of debts. The Decree may also require you to take actions or refrain from actions in order to carry out the terms of the Court's Decree. If you do not enter a written appearance, you will receive no further notice of these proceedings.

If you wish to countersue, you must do so by written petition filed herein not more than sixty (60) days from the date hereof.

Dated: \_\_\_\_\_

Clerk, \_\_\_\_\_ County

The following manner of Service of Summons is hereby designated:

THERE IS AN  
ADDITIONAL  
CHARGE FOR  
SERVICE BY  
SHERIFF, TALK  
TO CLERK  
ABOUT AMOUNT  
YOU WILL BE  
CHARGED

- ☐ Registered / Certified Mail to be sent by the Clerk  
☐ Service by Sheriff on Individual at address shown above  
☐ Service by Sheriff at place of employment, **(name and address of spouse's employer):**

\_\_\_\_\_

# INSTRUCTIONS

## DIVORCE WITH CHILDREN AND WITHOUT AN AGREEMENT ON ALL ISSUES

### SHERIFF'S RETURN OF SERVICE OF SUMMONS

I hereby certify that I have served this summons on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_:

1. By delivering a copy of the Summons and a copy of the complaint to the Respondent identified on the first page of Summons.
2. By leaving a copy of the Summons and a copy of the complaint at \_\_\_\_\_, which is the dwelling place or usual place of abode of and by mailing a copy of the Summons to the Respondent at the above address.
3. Other Service or Remarks: \_\_\_\_\_

\_\_\_\_\_  
Sheriff's Costs

\_\_\_\_\_  
Sheriff

By: \_\_\_\_\_

\_\_\_\_\_  
Deputy

### CLERK'S CERTIFICATE OF MAILING

I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I mailed a copy of this Summons and a copy of the Petition to the Respondent identified on the first page of the Summons by (registered or certified mail), [ ] requesting a return receipt, at the address provided by the Petitioner.

Dated: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk, \_\_\_\_\_ County

By: \_\_\_\_\_

\_\_\_\_\_  
Deputy

### RETURN ON SERVICE OF SUMMONS BY MAIL

I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Complaint mailed to the Respondent identified on the 1<sup>st</sup> page of this Summons was accepted by the Respondent on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Complaint was returned not accepted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Complaint mailed to the Respondent identified on the 1<sup>st</sup> page of this Summons was accepted by \_\_\_\_\_ on behalf of the Respondent on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk, \_\_\_\_\_ County

By: \_\_\_\_\_

\_\_\_\_\_  
Deputy

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**APPEARANCE BY SELF-REPRESENTED PERSON IN CIVIL CASE**

**This Appearance Form must be filed on behalf of every party in a civil case.**

1. My Name is: \_\_\_\_\_ and I am

Initiating (filing)   X  ;

Responding (answering or defending) \_\_\_\_\_; or

Intervening \_\_\_\_\_;

in this case and am representing myself.

2. Contact information for receiving legal service of documents and case information is required by Court Rules: *(NOTE: If you are the Initiating party and this case, or a related case, involves a protection from abuse order, a workplace violence restraining order, or a no-contact order, you must provide an address for the purpose of legal service of documents but that address should not be one that exposes the whereabouts of a petitioner)*

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

OR, if in the related case, you have used the Attorney General Confidential address, you may check the box below:

\_\_\_\_ Attorney General confidential address (contact the Attorney General at 1-800-321-1907 or e-mail address is **confidential@atg.state.in.us**).

3. This is a \_\_\_\_\_ case type as defined in administrative Rule 8(B)(3).  
(Clerk will supply this information.)

4. I will accept service by FAX at the following number \_\_\_\_\_

X     Yes          No

Caption: \_\_\_\_\_ Case Number: \_\_\_\_\_

### Self-Represented Party

**NOT FOR PUBLIC ACCESS**  
**IN ACCORDANCE WITH ADMINISTRATIVE RULE 9**

**ATTENTION CLERK: FOR SELF REPRESENTED LITIGANTS, TREAT THIS FORM AS IF IT IS PRINTED ON LIGHT GREEN PAPER**

**ATTORNEYS MUST SUBMIT THIS FORM ON LIGHT GREEN PAPER. SEE BOTTOM OF PAGE FOR TEXT OF TRIAL RULE 5 (G) (2)**

STATE OF INDIANA                     )     IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
  ) SS:  
COUNTY OF \_\_\_\_\_ )     CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**CIVIL APPEARANCE FORM**

**Item 5** (Social Security numbers of all family members in cases involving support):

Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____
Name: _____	SS # _____

**Item 8** (Social Security number of person who is subject to involuntary commitment):

Name: \_\_\_\_\_ SS # \_\_\_\_\_

When only a portion of a document contains information excluded from public access pursuant to Administrative Rule 9(G)(1), said information shall be omitted [or redacted] from the filed document and set forth on a separate accompanying document on **light green paper** conspicuously marked "Not For Public Access" and clearly designating [or identifying] the caption and number of the case and the document and location within the document to which the redacted material pertains.

**NOT FOR PUBLIC ACCESS**

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**VERIFIED PETITION FOR DISSOLUTION OF MARRIAGE**  
**AND REQUEST FOR PROVISIONAL ORDERS**

The Petitioner, \_\_\_\_\_, now states:

1. Petitioner and Respondent were married on \_\_\_\_\_, and separated on \_\_\_\_\_.
2. \_\_\_\_\_ has been a continuous resident of \_\_\_\_\_ County for the last 3 months.
3. \_\_\_\_\_ has been a continuous resident of the State of Indiana for the last 6 months.
4. There are \_\_\_\_\_ children of the marriage; namely:

**Name**

**Date of birth**

_____	_____
_____	_____
_____	_____
_____	_____

5. That \_\_\_\_\_ is fit and proper person to have custody of the minor children.

6. Debts and property:

☐ There are no debts / personal property to divide.

☐ Petitioner wishes the Court to divide the following debts / personal property:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_

7. \_\_\_\_\_ is not pregnant.

8. Neither party is a member of the military.

9. This marriage has suffered an irretrievable breakdown and should be dissolved.

10. Change of name:

☐ Wife would like her former name of \_\_\_\_\_ restored to her.

☐ Wife does not want to change her name.

I request that this Court issue its order dissolving the marriage of the parties, and for all other just and proper relief and until this matter is finalized, I request the following provisional orders:

- ☐ Temporary custody of the minor child(ren);
- ☐ Temporary child support for minor child(ren);
- ☐ Temporary parenting time (visitation) for the non-custodial parent;
- ☐ Temporary possession of the marital residence;
- ☐ Temporary division of debts;
- ☐ Temporary division of property;
- ☐ Spousal maintenance;
- ☐ Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;
- ☐ Restraining the parties from transferring, encumbering, concealing, or in any way disposing of any of the property of the part;
- ☐ Other: \_\_\_\_\_

I affirm under the penalties of perjury that the foregoing representations are true.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this Petition by first class mail to the opposing attorney, or the opposing party if the opposing party is not represented by an attorney, on \_\_\_\_\_.

\_\_\_\_\_  
Signature

STATE OF INDIANA                     )     IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
  ) SS:  
COUNTY OF \_\_\_\_\_     )     CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**NOTICE OF PROVISIONAL HEARING**

A Verified Petition for Dissolution of Marriage and Request for Provisional Orders has been filed in this Court. The Court now sets this matter for a Provisional Hearing on \_\_\_\_\_ at \_\_\_\_\_ A.M./P.M. The Parties may present evidence on their behalf. Failure to appear may result in matters being decided in your absence.

So ordered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

Distribution:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**TEMPORARY ORDER**

Petitioner appears/does not appear, and Respondent appears/does not appear for provisional hearing on \_\_\_\_\_, 20\_\_\_\_. The court having been duly advised in this matter, now finds the following:

- \_\_\_\_\_ Petitioner/Respondent is awarded temporary custody of the minor child(ren);
- \_\_\_\_\_ Petitioner/Respondent shall pay temporary child support for the minor child(ren) in the amount of \$\_\_\_\_\_ per week, payable through the \_\_\_\_\_ County Clerk, or by income withholding order if available from the employer, beginning on \_\_\_\_\_, 20\_\_\_\_.
- \_\_\_\_\_ Petitioner/Respondent shall be responsible for the first \$\_\_\_\_\_ of uninsured medical expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for \_\_\_\_\_% and Respondent for \_\_\_\_\_% of uninsured medical expenses for the minor child(ren).
- \_\_\_\_\_ Petitioner/Respondent shall have temporary parenting time (visitation) with the minor child(ren) as the parties agree or according to the Indiana Parenting Time (Visitation) guidelines;
- \_\_\_\_\_ Petitioner/respondent shall have temporary possession of the marital residence;
- \_\_\_\_\_ Petitioner/Respondent shall temporarily maintain medical, dental, and optical insurance as available through employment for the following persons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ There shall be a temporary division of debts, as follows:

- a. Petitioner shall be solely responsible for the following debts:

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- b. Respondent shall be solely responsible for the following debts:

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\_\_\_\_\_ There shall be a temporary division of property, as follows:

- a. Petitioner shall have sole possession of the following items of property:

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- b. Respondent shall have sole possession of the following items of property:

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\_\_\_\_\_ There shall be a temporary division of motor vehicles, as follows:

- a. Petitioner shall have temporary possession of the following vehicles:

\_\_\_\_\_  
(*Vehicle #1, Make, Model, and Year*)

\_\_\_\_\_  
(*Vehicle #2, Make, Model and Year*)

- b. Respondent shall have temporary possession of the following vehicles:

\_\_\_\_\_  
(*Vehicle #1, Make, Model, and Year*)

\_\_\_\_\_  
(*Vehicle #2, Make, Model and Year*)

\_\_\_\_\_ There shall be a temporary restraining order in effect during these proceedings:

\_\_\_\_\_ Restraining the parties from removing the child(ren) from the state without  
the permission of the court or all parties;

\_\_\_\_\_ Restraining the parties from transferring, encumbering, or concealing, or  
in any way disposing of any of the property of the parties;

\_\_\_\_\_ Other:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ALL OF WHICH IS SO ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

Distribution:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF INDIANA                     )     IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
  ) SS:  
COUNTY OF \_\_\_\_\_     )     CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**MOTION FOR FINAL HEARING**

The Petitioner now states that sixty (60) days have passed since the filing of the Verified Petition for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available hearing date, allowing fifteen (15) minutes for the hearing. [If you need more than 15 minutes, please advise the Court when you file this Motion.]

\_\_\_\_\_  
Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATE OF SERVICE**

I certify that I have served a copy of the foregoing on the Respondent by first class mail on

\_\_\_\_\_.

\_\_\_\_\_  
Signature

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**NOTICE OF FINAL HEARING**

The Petitioner has filed a Motion For a Final Hearing which the Court has considered and now grants.

**IT IS THEREFORE ORDERED** that the final hearing for this matter shall be held on the \_\_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_ at the hour of \_\_\_\_\_ o'clock \_\_\_\_M. [The Court allows 15 minutes for the  
hearing.] [The Court allows \_\_\_\_\_ for the hearing.]

So ordered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Judge

Distribution:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**DECREE OF DISSOLUTION OF MARRIAGE**

The Court having reviewed the Verified Petition for Dissolution of Marriage and having held a final hearing in this matter, now finds the following:

1. The parties were married on \_\_\_\_\_, and separated on \_\_\_\_\_.
2. \_\_\_\_\_ has been a continuous resident of \_\_\_\_\_ County for the last three months, and the State of Indiana for the last six months prior to the filing of the Verified Petition for Dissolution of Marriage.
3. \_\_\_\_\_ is not pregnant.
4. Neither party is a member of the military.
5. There were \_\_\_\_\_ children born of this marriage; namely;

**Name**

**Date of birth**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. The parties agree and state that it is in the best interest of the child(ren) that:

☐ Petitioner shall have sole physical and legal custody of the child(ren).

☐ Respondent shall have sole physical and legal custody of the child(ren).

- ☐ Petitioner shall have sole physical custody and the parties shall have joint legal custody of the child(ren)
- ☐ Respondent shall have sole physical custody and the parties shall have joint legal custody of the child(ren).
- ☐ Other: *(please describe in detail)*

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7. Parenting Time (Visitation) with the minor child(ren) shall be as follows:

- ☐ Petitioner shall have reasonable parenting time (visitation) with the minor child(ren) as the parties agree or according to the Indiana Parenting Time (visitation) guidelines.
- ☐ Respondent shall have reasonable parenting time (visitation) with the minor child(ren) as the parties agree or according to the Indiana Parenting Time (visitation) guidelines.
- ☐ Other: We have agreed to a different parenting time (visitation) that does **NOT** follow the Indiana Parenting Time (Visitation) Guidelines. *(please describe in detail)*

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8. \_\_\_\_\_ will pay child support in the amount of \$\_\_\_\_\_ per week, as shown by the attached child support worksheet, through the County Clerk's office, or by income withholding order if available from the employer, beginning on the first Friday following the date of the decree. Said date is \_\_\_\_\_. The custodial parent, \_\_\_\_\_, will be responsible for the first \$\_\_\_\_\_ of uninsured medical expenses for the minor child(ren). Thereafter, Father shall be responsible for \_\_\_\_\_% of uninsured medical expenses, and Mother shall be responsible for \_\_\_\_\_% of uninsured medical expenses for the minor child(ren).

\_\_\_\_\_ will be responsible to pay the Administrative Fee that the Clerk charges

annually.

9. The parties have agreed on the following provisions for health insurance maintenance:

\_\_\_\_\_ shall maintain medical, dental, and optical insurance as available through employment for the minor children:

\_\_\_\_\_

10. The parties have agreed on the following arrangement for claiming the tax credits, exemptions, and deductions for the minor child(ren):

- ☐ Petitioner shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Respondent shall sign all necessary documents that will entitle Petitioner to do so.
- ☐ Respondent shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Petitioner shall sign all necessary documents that will entitle Respondent to do so.
- ☐ Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years; Petitioner shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every even/odd year thereafter; Respondent shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every even/odd year thereafter.

11. The parties have agreed on the following debt division:

- ☐ The parties already have divided their debts.
- ☐ Petitioner will be solely responsible for and shall hold Respondent harmless from, the following debts:

**Name of Creditor**

**Amount of Debt**

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

- ☐ Respondent will be solely responsible for, and shall hold Petitioner harmless from the following debts:

<u><i>Name of Creditor</i></u>	<u><i>Amount of Debt</i></u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

12. The parties have agreed on the following vehicle division:

- ☐ There are no vehicles to divide.
- ☐ Petitioner will have sole possession of the following vehicles, and Respondent shall execute all documents necessary to transfer title of said vehicles within thirty (30) days of the date of this Order:

\_\_\_\_\_  
***Vehicle #1, Make, Model, and Year***

\_\_\_\_\_  
***Vehicle #2, Make, Model, and Year***

- ☐ Respondent will have sole possession of the following vehicles, and Petitioner shall execute all documents necessary to transfer title of said vehicles within thirty (30) days of the date of this Order:

\_\_\_\_\_  
***Vehicle #1, Make, Model, and Year***

\_\_\_\_\_  
***Vehicle #2, Make, Model, and Year***

13. The parties have agreed on the following property division:

- ☐ The parties already have divided all items of property.
- ☐ Petitioner will have sole possession of the following items of property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Respondent will have sole possession of the following items of property:

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14. The marriage has suffered an irretrievable breakdown and should be dissolved.

15. Change of names:

☐ Wife would like her maiden name or previous married name of

\_\_\_\_\_ restored to her.

☐ Wife does not want to change her name.

**IT IS THEREFORE ORDERED** by the Court that the parties' marriage is hereby dissolved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

Distribution:

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STATE OF INDIANA ) IN THE \_\_\_\_\_ SUPERIOR/CIRCUIT COURT  
 ) SS:  
COUNTY OF \_\_\_\_\_ ) CASE NO. \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_  
Petitioner,

V.

\_\_\_\_\_  
Respondent.

**SUMMONS**

[For Dissolution of Marriage Cases Only]

The State of Indiana to Respondent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You have been sued by your spouse for dissolution of your marriage. The case is pending in the Court named above.

In order to participate in the proceedings, you must enter a written appearance in person or by your attorney. In the event you do not enter a written appearance within sixty (60) days of the date hereof, your marriage can be dissolved by Decree of the Court by default. In the event a Decree is entered by default, it may contain a judgment against you and provisions regarding the custody of your child/children, support for your child/children, parenting time (visitation) with your child/children, distribution of assets, and payment of debts. The Decree may also require you to take actions or refrain from actions in order to carry out the terms of the Court's Decree. If you do not enter a written appearance, you will receive no further notice of these proceedings.

If you wish to countersue, you must do so by written petition filed herein not more than sixty (60) days from the date hereof.

Dated: \_\_\_\_\_  
Clerk, \_\_\_\_\_ County

The following manner of Service of Summons is hereby designated:

- ☐ Registered / Certified Mail to be sent by the Clerk  
☐ Service by Sheriff on Individual at address shown above  
☐ Service by Sheriff at place of employment, **(name and address of spouse's employer):**

\_\_\_\_\_

### SHERIFF'S RETURN OF SERVICE OF SUMMONS

I hereby certify that I have served this summons on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_:

1. By delivering a copy of the Summons and a copy of the complaint to the Respondent identified on the first page of Summons.

2. By leaving a copy of the Summons and a copy of the complaint at \_\_\_\_\_, which is the dwelling place or usual place of abode of and by mailing a copy of the Summons to the Respondent at the above address.

3. Other Service or Remarks: \_\_\_\_\_

\_\_\_\_\_  
Sheriff's Costs

\_\_\_\_\_  
Sheriff

By: \_\_\_\_\_  
Deputy

### CLERK'S CERTIFICATE OF MAILING

I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I mailed a copy of this Summons and a copy of the Petition to the Respondent identified on the first page of the Summons by (registered or certified mail), [ ] requesting a return receipt, at the address provided by the Petitioner.

Dated: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk, \_\_\_\_\_ County

By: \_\_\_\_\_  
Deputy

### RETURN ON SERVICE OF SUMMONS BY MAIL

I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Complaint mailed to the Respondent identified on the 1<sup>st</sup> page of this Summons was accepted by the Respondent on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Complaint was returned not accepted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Complaint mailed to the Respondent identified on the 1<sup>st</sup> page of this Summons was accepted by \_\_\_\_\_ on behalf of the Respondent on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk, \_\_\_\_\_ County

By: \_\_\_\_\_  
Deputy